



# Daubeney Middle School

<b>PERSONNEL SPECIFICATION LEARNING SUPERVISOR</b>		
	<b>ESSENTIAL</b>	<b>PREFERRED</b>
<b>EDUCATIONAL QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Educated to GCSE level or equivalent</li> <li>• Basic standard of numeracy and literacy</li> </ul>	<ul style="list-style-type: none"> <li>• NVQ Level 2 in relevant subject</li> </ul>
<b>WORK EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Previous experience of working with children (including raising own children or other unpaid activity)</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in an educational setting</li> </ul>
<b>SKILLS/KNOWLEDGE/APTITUDE</b>	<ul style="list-style-type: none"> <li>• Understanding the needs of children in an educational setting</li> <li>• Ability to work collaboratively with others</li> <li>• Good communication and interpersonal skills</li> <li>• Ability to manage time effectively</li> <li>• Ability to maintain confidentiality</li> <li>• Good IT skills</li> </ul>	<ul style="list-style-type: none"> <li>• Ability in the use of IT in a classroom setting</li> <li>• Basic IT skills</li> </ul>
<b>MOTIVATION</b>	<ul style="list-style-type: none"> <li>• Willingness to be flexible</li> <li>• Willingness to undertake appropriate training</li> <li>• Commitment to equality principles</li> </ul>	
<b>PHYSICAL</b>	<ul style="list-style-type: none"> <li>• Ability to meet the physical needs of the pupils</li> </ul>	
<b>OTHER</b>	<ul style="list-style-type: none"> <li>• Willingness to acquire First Aid Qualification</li> </ul>	Current First Aid Qualification